



बिहार सरकार

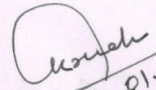
Department of Science & Technology

Darbhangha College of Engineering, Darbhanga

Tender Document

for

Supply of Furniture


Principal 01.02.18

Darbhangha College of Engineering, Darbhanga

IMPORTANT INFORMATION

1. Non-Refundable Tender Cost :

Rs. 2000/- only through demand draft from a Nationalized Bank, drawn in favour of Principal, Darbhanga College of Engineering, Darbhanga payable at Darbhanga.

2. Sale of Tender Document :

10.30 am to 4.30 pm on all working days starting from Date of Publishing in News paper 12-02-18 from the office of Darbhanga College of Engineering, Darbhanga.

3. EMD :

In case of Furniture the emd of Rs. 10,000/-(Ten thousand) in the form of demand Draft from a nationalized bank in favour of Principal, Darbhanga College of Engineering, Darbhanga payable at Darbhanga.

4. Last Date of Submission of Tender Document :

On or before 19-02-18 up to 4.30 pm in the office of Principal, Darbhanga College of Engineering, Darbhanga.

5. Opening of Tender Bids :

11.00 am on 20-02-18

6. Address for Correspondence and Clarification:

Principal,
Darbhanga College of Engineering, Darbhanga,
Mabbi, P.O. – Lal Sahpur, Viva- P.T.C., Darbhanga - 846005

Part-I-Technical Bid

A. Terms and Condition for Submitting Tender for Furniture : **CREDENTIAL ELIGIBILITY CRITERIA :**

For furniture the credential eligible criteria are to be produced. If the documentary proof is not enclosed for any criteria the tender is liable for rejection. The Bidders shall meet the following criteria for eligibility:

- (1). The tender is liable to be rejected without any clarification, if not submitted as per the terms and conditions. The tenderers must submit DD of Rs. 10,000.00 (Ten Thousand only) in favour of Principal, Darbhanga College of Engineering, Darbhanga, payable at Darbhanga, in a Technical Bid otherwise their tender will be rejected, assuming tenderer is not serious and does not intend to participate in tender process.
- (2). The tender will be opened on scheduled date and time as mentioned above and the desirous tenderer or their authorized representatives may be present during opening of the tender, absence of desirous tenderer or their authorized representatives will not be a cause for rejection or non-validation of tender process.
- (3). Tender received after due date and time will not be entertained under any circumstances.
- (4). The tender must furnish complete detailed specifications preferably supported by printed literature of the furniture.
- (5). The rate should be F.O.R to destination i.e. Darbhanga College of Engg., Darbhanga inclusive of all Taxes, installation, commissioning of the furniture supplied (wherever applicable).
- (6). The supplier will have to install the furniture and impart necessary training, up to satisfaction of Head of the Institution and then only agreed payment will be released.
- (7). There should be no alternation/ corrections in the quotation and prices.
- (8). Payment will be released only after the delivery, verification of quality as per specification at Institute.
- (9). If any kind of defect in furniture from the specification are detected and reported, the supplier should replace or rectify the defect immediately.
- (10). The Darbhanga College of Engineering, Darbhanga reserves the rights to select entire or the part items of the particular package on recommendation of the purchase committee.

- (11). Principal, Darbhanga College of Engineering, Darbhanga, reserves the rights to accept the lowest or any tender and also of rejecting all or any tender without assigning any reason for the same.
- (12). Request for the supply of any other substituted items other than mentioned in the tender, will not be entertained.
- (13). The entire dispute with regard to the contract of purchase of furniture will be subject to Legal jurisdiction of Darbhanga only.
- (14). The company should have the following Eligibility Criteria.
 - No deviations will be accepted from the specifications mentioned in the BOQ.
 - The Manufacturer must have BIFMA Certification for the year.
 - The Manufacturer must be in the business of manufacturing furniture items for more than 5 years and have an annual turnover of more than Rs.1.0 (Rs. One) Crores during last three consecutive years.
 - The manufacturer should have a dealer base in Bihar for at least last three years to prove its capability to provide after sales service as and when required.
 - The manufacturer should have a standard price list of its products all over the country and must submit a copy of said list with Technical Bid.
 - The manufacturer should possess prevalent certifications related to quality and safety relevant to manufacture of furniture e.g. ISO 9001, 14001, 18001 etc.
 - The manufacturer must be engaged in manufacturing high quality "Green Furniture" duly certified by some international agency.
 - The Technical Bid must be accompanied by the manufacturer's catalogues.

If the Quotation (Bid) is being submitted by an Authorised Dealer they must fulfil the following criteria (provided the manufacturer meets above criteria) and should submit Technical BID along with all relevant documents proving their eligibility –

- The Dealer must be an Authorised Dealer of the Manufacturer from last three years.
- The Dealer must provide Authorisation letter from Manufacturer to quote in this tender which should be issued after publishing of this tender.
- The Dealer must have Annual Turnover of Rs. 1 (One) Crores or more for last 3 consecutive years. Copy of Balance Sheets and PL statements must be submitted with the Technical Bid.
- The Bidder / Authorised Dealer / Manufacturer whosoever is submitting the tender must have at least 3 years' experience of successful execution of contracts of similar nature to

Central / State Govt. Departments / Organisations / Technical Institutions. Relevant Proofs (Order Copies) must be attached with the Technical Bid.

- The Bidder must have valid PAN / TIN VAT No., Copy of which must be attached with the Technical Bid.
- The Bidder must submit last 3 years ITR with the Technical Bid.
- The Bidder has to submit an Affidavit that his firm has not been blacklisted by State Govt. / Central Govt.
- The Bidder must give warranty of at least 12 months of the products supplied

(15). The Darbhanga College of Engineering, Darbhanga will have right to add/ alter any terms and conditions as per existing financial/treasury rules and provisions applicable in the Bihar state if it has not been included/ addressed in the terms and conditions.

(16). Tenderer must quote BOQ no. / Money Receipt No. on top of the Envelope.

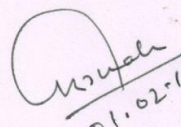
(17). Relevant certificates are necessary subject to the Satisfaction of purchase committee.

Part – II Financial Bid: It must contain the following:

Rates per unit must be inclusive of Freight, Taxes and duties, and Transportation charges etc.

The bidder is required to fill all the two parts of the documents in the separate sealed Envelopes, which should be super subscribe as “ Technical Bid – For supply of furniture, and “ Financial Bid – for supply of furniture, The two envelop should be kept in an another separate sealed envelope superscript as “ tender for supply of furniture, on the top and should be addressed to

Principal
Darbhanga College of Engineering, Darbhanga
Mabbi, P.O.- Lal Sah Pur, Via- P.T.C.,
Darbhanga - 846005


01.02.18
Principal
D.C.E., Darbhanga

Purchase / Rate Contract

TENDER FORM

1	Name of Bidder				
2	Name & Designation of Authorized Signatory				
3	Registered Office Address				
4	Year of Establishment				
5	Type of Firm	Public Limited	Private Limited	partnership	Proprietary
	Put Tick () Mark				
6	Telephone No (s) Mobile				
7	Website				
8	Fax No.				
9	Email Address				

3. The Tender fee amounting to Rs. 2000/- (Rupees Two Thousand only) has been deposited vide cash Receipt No/DD No _____ Dated _____
4. WE agree to abide by all the conditions mentioned in this Tender Document issued by the Tendering authority and also the further condition of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein)
5. Reproduced / re-word-processed formats or tenders own format for the price quotations will disqualify the tender.
6. Details of Earnest money deposited in respect of various schedule.

Sl. No	Instrument of Earnest Money deposited (EMD)	Cheque/ DD Number	Dated
1.	Cash/FD/DD/Banker's		

7. Tax Clearance Certificate :

	CST	BST	VAT	ENTRY TAX	ANY OTHER
Whether tax clearance certificate enclosed (Yes/No)					

1. Schedule –wise items for which the bidder has submitted tender

Dated

Name /Seal of the bidder